

Abstract Submission Guidelines

All abstracts must follow the guidelines outlined below:

Abstract Headings

Title in **BOLD BLOCK LETTERS**

Please use Times New Roman 12 point font with all margins set at 2.54cm

Abstract Content

Abstract text (excluding title, author list, affiliations and tables/figures) is limited to 400 words only and anything beyond 400 words will be deleted.

Content of the abstract must be fully justified and single spaced

Please structure the abstract using the following headings: **Background, Methods, Results and Conclusions**

Abstracts should have a clearly stated aim or hypothesis for the reader to understand the purpose of the study/project

Abbreviations are allowed but must be defined in full at first use

Use only standard units in measurements and results

References should not be included in the abstract

Please use Times New Roman 12 point font with all margins set at 2.54cm

Tables and figures can be included but all content must fit on one (1) A4 page only. Any content beyond 1 page will be deleted. Smaller font can be used in Tables and Figures but do not use anything smaller than Times New Roman 9 point font and all Figures must be legible.

SUBMISSION INFORMATION / TERMS & CONDITIONS

Selection and Judging Procedure - Blinded Review

All abstracts will be subject to blinded peer review. (Abstracts will be checked and de-identified by the Organising Committee prior to distribution to External Reviewers). Abstracts will be marked according to methodology & research quality (10 marks), originality (5 marks) and impact & relevance (5 marks).

A short-list of the eight (8) highest-ranked abstracts will be collated. Successful candidates will be asked to confirm their intention to present on Saturday June 11th at the YIA Session, otherwise the next most highly-ranked candidate will be approached. If successful, you will be notified by email no later than Monday 31 May 2022 so please ensure that your preferred email address is included with your application. All unsuccessful will be notified by email no later than Tuesday 31 May 2022.

Young Investigator Awards Session (June 11, 2022)

Up to eight (8) finalists will be selected for oral presentation. Oral presentations are to be no longer than 10 minutes, with a further 3 minutes allocated for Questions and Answers. Please ensure your PowerPoint presentation uses 16:9 slide dimensions. Videos need to be checked with our AV support staff prior to the YIA Session to ensure they run smoothly. Users of Mac computers will also need to ensure their presentations are compatible. Appropriate IT support will be available on-site from Friday 10th June onwards to provide ample opportunity to check your work prior to the YIA Session.

Each finalist will be offered free Day Registration, one night's accommodation and free entry to the Conference Dinner on Saturday evening. Two cash prizes are awarded each year and all Finalists will be recognised at the presentation ceremony at the Conference Dinner. Separate prizes for best Clinical Research and best Basic Science Research may be awarded at the discretion of the Organising Committee, depending on the quality and range of work presented.

All eight (8) finalists and their abstracts will appear in the Conference Registration brochure. You will be given an opportunity to submit a final version of your abstract for printing when you confirm your intention to present your work.

Good luck!